



Use this book  
to find out  
how you and  
your computer  
can stay away  
from bad  
things

## Contents:

- Why you have to stay safe
- Don't be tricked
- Be careful
- Facebook
- Lock your phone
- Have loads of passwords
- Hard to guess passwords
- Don't leave things
- Don't remember
- Monsters and Penguins
- Watch out for WiFi
- Knock, knock. Who's there
- Happy app

Why you  
have to stay  
safe



There are lots of people out there who want to steal from you or do bad things to your computer, tablet or phone.

They want to pretend to be you so they can do crimes without the police knowing who they are (they'll think it's you!).

They want to sell you things that don't exist or make you do things you don't want to.

They also want to take over your computer or phone and use it when you're not looking. Stay safe and follow the tips in this book to stop them!

# Don't be tricked into giving away personal details

Identity theft



Don't answer emails or phone calls that ask you to tell them who you are or where you live.

Don't tell them when your birthday is or what your pet is called. They can use all these things to pretend to be you.

Make sure you don't tell anyone your passwords too in case they go into your sites and mess with your things as a joke.

Stay on guard for these types of tricks to avoid falling for a scam, and tell your teacher or your parents.

Be careful  
using  
computers  
you don't  
know





If you're using a computer in an Internet café or one that belongs to someone you don't know - be careful. They can have things like '**spyware**' on them. This takes your details secretly and passes them to the bad guys.

They can also have something called '**key logging**' on them. This records what keys you've pressed and tells the baddies, they can then see everything you've typed.

They might have **viruses** too, so if you send a friend an email you could infect them - not friendly!

If you're not  
13, you're  
not on  
Facebook



If you're under 13, you shouldn't be on Facebook. It's in their rules and if you do have a Facebook account you would have had to lie to open it because the first thing they ask is your date of birth.

If you've cheated and something bad happens to you, you'll be in trouble so don't do it.

If you've got friends who are under 13 and on Facebook, they shouldn't be either!

# Lock your phone and your computer



If you have a phone or a computer of your own you should lock them when you're not using them.

They have lots of your special things on them. Private messages, photographs, homework, phone numbers, texts and other stuff you like. If you leave them unlocked anyone can see these things. They could delete them or steal them or just play tricks on you!

It only takes a second to lock them and then you know you're safe.

Have  
loads of  
passwords

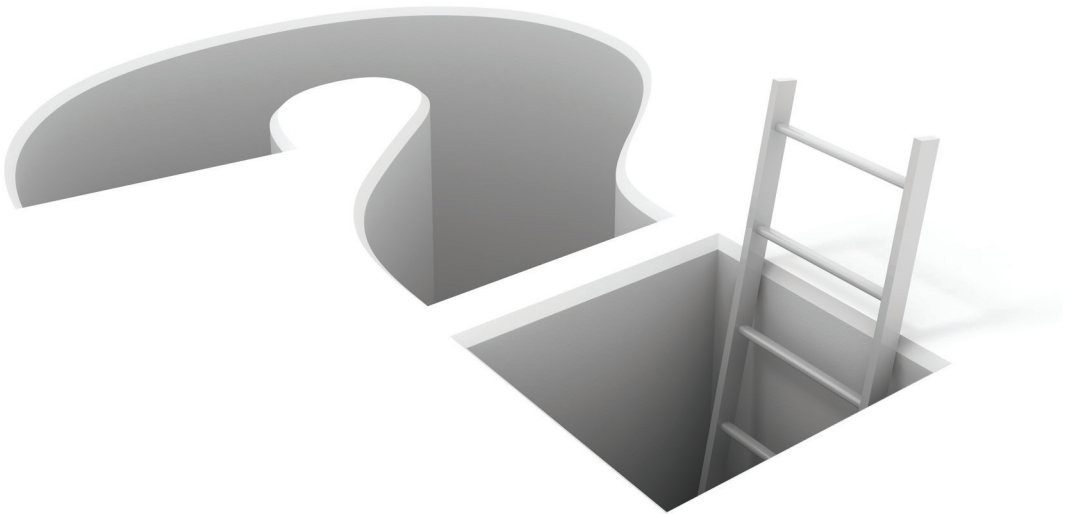


Passwords are a really easy and are a good way of staying safe but, you can't rely on just one. **Have a different one for everything** you do and you'll build a wall that keeps you and all of your stuff protected.

If you only have one and someone finds out what it is, they will be able to get into all of your sites, computers and phones.

You don't have to remember them all, you can store them in an **online password safe**. Then you just have to remember one.

Make your  
passwords  
really hard  
to guess





A hard to guess password will keep you even safer so **don't use obvious things**, like your dogs name or your Mum's name. Try using something that's about the site. If it's football you might use 'itsmyball'. And to make it even harder, you could change some letters to numbers - '1tsmyb4ll'.

See, it's easy to do but hard to guess!

See how many you can think of for all your sites.

Don't leave  
things about  
you lying  
around

data loss



Things with your name on or your address or your school or your Mum's name could cause you problems.

If you leave them lying around people could pick them up and do bad things.

You could lose your school work from your computer or just lose your exercise books. If you're the clever one in class, everyone is going to want to copy your work, so put it away!

Don't tick  
'remember  
password'  
on sites



A lot of sites you visit will say  
“remember password for this site” -  
**DON'T** do it. If you do, the next person  
that uses your computer will go  
straight into your account.

Passwords are there to protect you,  
if you let the site, the browser or your  
computer remember it there's no point  
having it.

Use your brain to remember passwords  
or a good online password safe so you  
only have to remember one.

Don't be  
frightened by  
'Scareware'

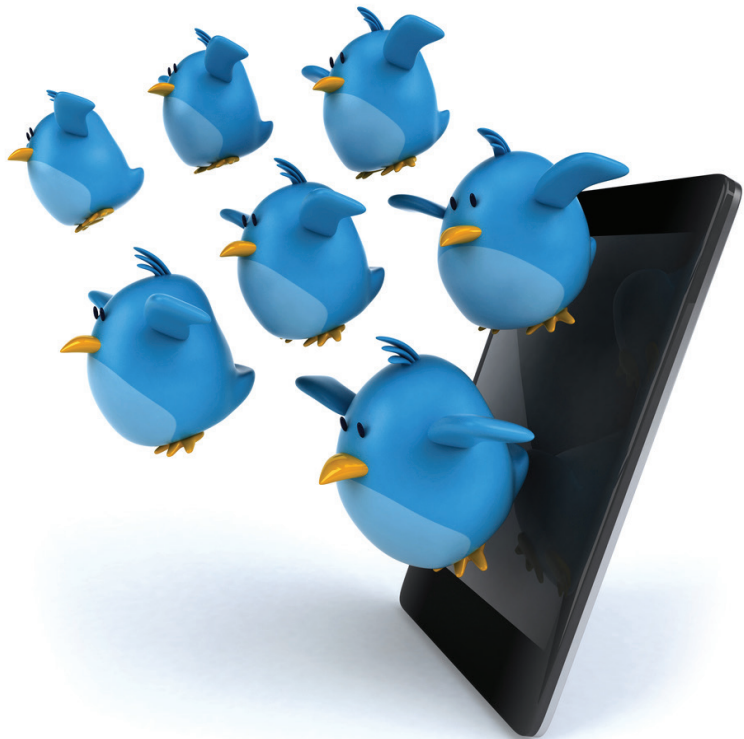


Sometimes a window will pop up on your computer saying that you have a virus and that you need to run a scan to get rid of it. This is Scareware. It tries to trick you by saying this so you click and download something. They will probably ask for money too.

It looks real and professional but inside it could be dangerous.

Don't click anything like this, it's the bad guys again! Just close the window and get on with what you were doing.

# Monsters, penguins, pets and passwords





There are lots of great, fun sites out there. Like Neo Pets, Moshi Monsters and Club Penguin. They're safe and easy to use but be careful with these too.

Don't give away details about yourself and don't share things like your birthday or where you live.

When you log on, and the site says 'Remember password' don't click it because if you go away from your computer someone else could go straight into your account.

# Watch out for WiFi



Quick and easy to use, WiFi lets you do whatever you want while you're on the move. No wires or plugs, you're free to browse or play when you're out and about.

Make sure you are using a secure WiFi because if you're not people can tap into whatever you are doing or looking at. They could even hack into your device.

The wifi you use should at least have a password.

Knock,  
knock.  
Who's  
there?



The Internet is a really easy place for people to pretend to be who they're not. If someone you don't know tries to 'friend' you be sure you know who they are before you say yes.

It could be anyone. Even if they show you a picture that they say is them it might not be. Find another friend who has met the person to be sure.

Make sure  
it's a happy  
app



Apps are great. Some are useful and some are just great to play. But some can harm your phone or device.

They're called 'rogue' apps and they look just like real apps but they can steal information, make your phone not work properly, make expensive phone calls without you knowing and lots of other bad things.

Make sure you only download apps from the real store and look for reviews. If LOTS of people like it with 5 stars it's probably OK.

# If in doubt, shout!

If you find anything you're not sure about tell your parents or your teacher. It's better to be safe than sorry!

