

All Hallows Catholic High School

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Headteacher: Mr C J Riding M.A. B.A.



April 2019

Dear Applicant

Second in Modern Foreign Languages 1 September 2019

Thank you for your interest in the post of Second in Modern Foreign Languages at our school. You will find with this letter a Catholic Education Service Application Form (a standard application form used by most Catholic schools throughout the country), together with some information about our school and the post. If you require extra information please contact me and I will do my best to help.

We are seeking to appoint a well-qualified and enthusiastic Second in Modern Foreign Languages to join a strong, successful department. Modern Foreign Languages is a high achieving department which works closely together as a team. You will be required to teach across the whole age and ability range at both KS3 and KS4.

The schedule for appointment is:

- Closing date for applications: **4.00 p.m. Friday 26th April 2019**
- Shortlisting: **Monday 29th April 2019**
- Date of interview: **Tuesday 7th May 2019**

Candidates called for interview will be given a tour of the school conducted by two pupils. A pre-arranged lesson will be taught by each candidate, which will be observed by an appropriate member of staff. In addition candidates will complete a data task and will meet me for a short chat. They will be given the opportunity to meet members of the relevant department so that each candidate can ask questions and get a "feel" for the department.

Interviews will be held in the afternoon. There will be Governors and members of the Senior Management Team and, where appropriate, a local education authority adviser, on the interviewing panel.

If you are interested in applying for the post and want to visit us, please phone to make an appointment with the Head of Modern Foreign Languages, Mr John Hennigan.

Yours sincerely

Mr C Horrocks
Headteacher



"Growing together in the spirit of Christ's love"

AN OUTSTANDING SCHOOL www.allhallows.lancs.sch.uk