

All Hallows Catholic High School



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Headteacher: Mr C Horrocks B.A.



Information for Candidates

GCSEs Summer 2020

Dear Year 11 Student,

We would like to take this opportunity to thank you for patience and resilience regarding the cancellation of the summer 2020 exam series. While it was strange for us, as a school, not to organise any exams, we appreciate it was so much harder for you having worked so hard in preparation. This letter is to inform you of the arrangements made for Results Day on Thursday 20th August 2020 and to give you added information about centre assessed grades and rankings, certificates and the appeals process.

Results Day

On candidate statements of results and certificates, final grades will be reported in the same way as in previous years. Final grades will be issued on results day in August via your school email. Please make sure you have access to this and you know your password. If you encounter any problems, please email Mr Adamson at the school as soon as possible on the email below.

rad@allhallows.lancs.sch.uk

Arrangements for results day

As mentioned, you will receive your results via your school email addresses no earlier than 8am on Thursday 20th August 2020. This is in accordance with JCQ regulations. Members of the Senior Leadership Team will be on hand throughout the day to answer any queries by telephone or email.

Concerns about your results

At results time, Ofqual will be providing information for students that sets out how their grades were calculated this year and the options available if they believe their result was not properly produced, including access to appeal. The National Careers Service Exam Results Helpline2 offers advice each year for students who have not received the results they had hoped for. Ofqual will also make a helpline available to students and their parents or carers to talk about the appeals process and any other questions they may have about their results this summer.

<https://www.gov.uk/careers-helpline-for-teenagers>

Centre assessment grades and rank orders

In June, the school submitted provisional centre assessment grades and rank orders to the relevant awarding body in accordance with the Ofqual guidance on Awarding qualifications in summer 2020 and in line with the awarding body instructions.

<https://www.gov.uk/government/publications/awarding-qualifications-in-summer-2020>

For the reason of fairness, awarding bodies are putting these grades through a standardisation process to ensure grading standards are consistent across all centres. The rank order of candidates will not be changed but the final grades candidates receive may be different to the centre assessment grade.

Awarding bodies will also likely provide information for students about results. The school will signpost you to any relevant information at results time.

If you wish to be notified about the centre assessed grades and rankings, you must submit a request, in writing or email, to Mr Horrocks, the Headteacher, no later than 14 days after Results Day.

If you have a concern about a grade you have been awarded, you can ask the school to:

- check whether an error was made when submitting your centre assessment grade and rank order to the awarding body
- raise a complaint with Mr Horrocks, in writing, if you feel you have evidence of bias or that you were discriminated against; you could also pass such evidence on to the awarding body who could investigate for potential malpractice
- seek any information the awarding body holds in relation to how your final grade was calculated
- provide information about the opportunity to take an exam in the autumn series or in summer 2021

Arrangements for appeals

The arrangements for awarding qualifications in summer 2020 state:

Candidates can appeal their grades through their school if they feel the process this summer was not followed correctly in their case.

A candidate can:

- ask their centre to appeal on their behalf to an awarding body if there is evidence that leads a candidate to believe:
 1. the centre made an error when submitting a centre assessment grade or rank order information
 2. an awarding body made a mistake when calculating, assigning or communicating a grade
- appeal against the centre's decision
 1. not to seek any information the awarding body holds that would be needed for an appeal; and/or
 2. not to appeal to the awarding body

A candidate cannot:

- appeal against their centre assessment grades and position in the rank order
- appeal in respect of the process or procedure used by All Hallows in calculating their centre assessment grades and position in the rank order
- appeal directly in any respect to the awarding body

Certificates

Certificates, when received from the awarding body, will be issued to candidates in due course. This is usually early November.

Internal appeals procedure

The school will:

- inform candidates of the arrangements for appeals prior to the issue of results immediately after the publication of results by email.
- appeal to an awarding body on a candidate's behalf if it believes the centre itself made an error when submitting a centre assessment grade or rank order information or if it believes an awarding body made a mistake when calculating, assigning or communicating a grade
- ask the candidate to provide written informed consent (informed consent via candidate email is acceptable) before an appeal is submitted to the awarding body as the appeal could

result in the final grade being lower than, higher than, or the same as the grade which was originally awarded

- only collect consent after the publication of results.
- where relevant, advise an affected candidate to inform any third party (such as a college) that an appeal has been submitted to an awarding body

The school will not:

- seek any information the awarding body holds that would be needed for an appeal if it does not believe an awarding body made a mistake when calculating, assigning or communicating a grade
- appeal to an awarding body on a candidate's behalf if it does not believe the centre itself made an error when submitting a centre assessment grade or rank order information or if it does not believe an awarding body made a mistake when calculating, assigning or communicating a grade

An internal appeal may be submitted to the centre where a candidate (or his/her parent/carer) believes there are grounds to appeal against the centre's decision:

- not to seek any information the awarding body holds that would be needed for an appeal
- not to appeal to the awarding body

An internal appeal should be submitted by:

7th September 2020, 5 calendar days prior to the school's internal deadline for submitting a request for an appeal.

The candidate will be informed of the outcome of the internal appeal as soon as a decision has been made and in sufficient time for the centre to take any appropriate action where the internal appeal may be upheld.

If the internal appeal is upheld by the centre:

- the school will request information the awarding body holds that would be needed for an appeal within the time period set by the awarding body
- the school will submit an appeal on the candidate's behalf to meet the awarding body's deadline for appeals

Yours Sincerely,



Mr C Horrocks
Headteacher