

‘Growing together in the spirit of Christ’s love’

All Hallows Catholic High School



Remote Education Policy

Signed by:

Headteacher: Mrs A Cooper

Chair of Governors: Mrs L Kitto

Date: Autumn Term 2026

Review Date: Autumn Term 2027

Statement of Intent

At All Hallows, we are committed to ensuring continuity of education through high-quality remote education when pupils are unable to attend school but are well enough to learn. Remote education may apply to individual pupils or, where circumstances require, to whole cohorts or the school.

Remote education is not intended to replace attendance at school. It will normally be considered only where a decision has already been made that attendance is not possible and remote education would provide a better educational outcome than no education.

We aim to ensure that remote education:

- Minimises disruption to pupils' education and curriculum delivery.
- Provides access to high-quality learning resources.
- Supports pupils' wellbeing and progress.
- Maintains high expectations for behaviour and engagement.
- Protects pupils through effective safeguarding and online safety.
- Ensures personal data is handled securely.

1. Legal Framework

This policy has due regard to relevant legislation and statutory guidance including:

- Education Act 1996, including relevant duties relating to the provision of education for children who cannot attend school.
- **Education Act 2004**
- **Data Protection Act 2018**
- **UK General Data Protection Regulation (UK GDPR)**
- **Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013**

Keeping Children Safe in Education (DfE, September 2026)

- Working Together to Improve School Attendance (DfE, updated July 2026)
- **School Attendance Guidance (DfE, 2023, updated guidance in force 2024/25)**
- Children Missing Education: Statutory Guidance for Local Authorities and Schools (DfE, updated September 2025)
- Providing Remote Education: Guidance for Schools (DfE, updated 19 August 2024)
- Working Together to Safeguard Children (DfE, updated March 2026)
- Education for children with health needs who cannot attend school (DfE statutory guidance, updated December 2023)
- **Safeguarding and Remote Education Guidance (DfE)**

This policy should be read alongside the following school policies:

Child Protection and Safeguarding
Data Protection
SEND Policy
Behaviour Policy
Accessibility Plan
Online Safety Policy
Curriculum Policy
Assessment Policy
Attendance Policy
Health and Safety Policy
ICT Acceptable Use Policy
Staff Code of Conduct

2. Roles and Responsibilities

Governing Board

The governing board will:

- Ensure appropriate risk management procedures are in place.
- Monitor the effectiveness of remote learning provision.
- Ensure appropriate business continuity planning exists.

Headteacher

The headteacher will:

- Ensure this policy is implemented consistently.
- Monitor the quality and effectiveness of remote learning.
- Ensure appropriate training is provided for staff.
- Ensure resources are available to support remote learning.

Designated Safeguarding Lead (DSL)

The DSL will:

- Identify vulnerable pupils who may require additional support.
- Ensure safeguarding procedures remain effective during remote learning.
- Maintain contact with external agencies where required.
- Ensure safeguarding concerns are recorded and acted upon.

SENDCO

The SENDCO will:

- Ensure remote learning is accessible to pupils with SEND.
- Monitor support for pupils with EHCPs.
- Liaise with staff to ensure reasonable adjustments are made.

ICT Manager

The ICT Manager will:

- Support staff and pupils in accessing remote education systems and provide technical support where reasonably possible.
- Maintain appropriate antivirus and security protections.
- Support staff and pupils in accessing remote learning systems.

Staff

Staff will:

- Deliver remote learning in line with this policy.
- Follow the Staff Code of Conduct, Online Safety Policy and ICT Acceptable Use Policy, and maintain appropriate professional boundaries when communicating with pupils remotely.
- Report safeguarding or wellbeing concerns.
- Follow the Staff Code of Conduct and Online Safety Policy.

Parents

Parents are expected to:

- Inform the school of absence or technical difficulties and contact the school if their child requires additional support to access remote education.
- Ensure their child completes work set by teachers.
- Inform the school of absence or technical difficulties.

Engage with remote education where they are well enough to do so.

Pupils are expected to:

- Follow the Behaviour Policy, Online Safety expectations and instructions for using school-approved systems.
- Complete work to the best of their ability.
- Follow the Behaviour Policy and Online Safety expectations.

3. Resources

Remote learning may include:

- Online learning platforms
- Educational websites (e.g. BBC Bitesize)
- Work booklets
- The school will make reasonable adjustments to ensure all pupils, including those with SEND, can access appropriate learning resources.
- Where necessary and where resources permit, the school may provide equipment such as laptops or other devices to support access to remote education.
- The school will consider pupils' individual circumstances, including access to appropriate technology and internet connectivity, when planning remote education.

The school will make reasonable adjustments to ensure all pupils, including those with SEND, can access learning resources.

Where necessary, the school may provide equipment such as laptops.

Online safety procedures follow the school's Online Safety Policy, ICT Acceptable Use Policy, Staff Code of Conduct and safeguarding procedures.

4. Online Safety

Video sessions will normally take place in group settings where appropriate.

During remote learning:

- Recording, photographing or taking screenshots of lessons or participants is not permitted without appropriate permission.
- Personal information must not be shared inappropriately, and any online safeguarding concerns must be reported in accordance with the school's safeguarding procedures.
- Staff must use school-approved systems and accounts when delivering remote education.
- Video sessions will normally take place in group settings.
- Safeguarding procedures remain in line with the Child Protection and Safeguarding Policy and Keeping Children Safe in Education.
- Recording of lessons is not permitted without permission.

Parents will be encouraged to support safe online use and apply parental controls where appropriate.

5. Safeguarding

Safeguarding procedures remain in line with the **Child Protection and Safeguarding Policy**.

All staff must report safeguarding concerns immediately to the DSL or in accordance with the school's safeguarding procedures.

Remote education will not prevent the school from fulfilling its safeguarding responsibilities.

- Identify vulnerable pupils who may need additional contact.
- Maintain regular contact with vulnerable pupils where required.
- Liaise with social workers and external agencies.
- Record safeguarding concerns in line with safeguarding procedures.

All staff must report safeguarding concerns immediately to the DSL.

School-approved systems are used wherever possible.

Confidential information is not shared inappropriately, and appropriate privacy and security settings are used.

Personal data will only be accessed, used and shared where there is an appropriate lawful basis.

- **Data Protection Act 2018**
- **UK GDPR**

Staff must ensure that:

- Be appropriate to the pupil's age, ability and circumstances and be completed to the best of their ability.
- School systems are used where possible.
- Confidential information is not shared inappropriately.
- Provide opportunities for pupils to understand how they can improve their work where appropriate.

Additional monitoring and support will take place for pupils with SEND and other pupils identified as requiring additional assistance.

7. Marking and Feedback

Remote education will, where appropriate, broadly reflect the pupil's normal school timetable and provide an appropriate amount of learning equivalent to core teaching time.

The school will take account of the pupil's age, stage of development, individual circumstances, SEND or additional needs, access to technology and the need for appropriate breaks and reasonable screen time.

- Be completed by pupils to the best of their ability.
- Be submitted through agreed methods.
- Be marked in line with the school's **Feedback Policy**.

Teachers will monitor engagement and contact parents where concerns arise.

Attendance will be monitored in line with the Attendance Policy and the Department for Education's statutory attendance guidance.

Where a pupil is unable to attend school because of a health need, the school will consider the circumstances and, where appropriate, work with the local authority and relevant professionals to ensure that suitable education is provided.

Pupils receiving remote education because they are unable to attend school will continue to be recorded as absent from school in accordance with the applicable attendance regulations and statutory guidance. Remote education does not constitute attendance at school.

8. School Day and Absence

Remote learning will normally follow the school day:

9:00am – 3:05pm

Communication will normally take place during school hours and through school-approved systems.

Staff will maintain regular contact with line managers and pupils, where appropriate, to support learning and wellbeing.

Pupils who are unwell are not expected to complete remote learning.

Parents must inform the school by **8:30am** if their child is absent.

9. Communication

The school will communicate with parents and pupils through:

- Email
- School website
- Telephone where appropriate

Communication will normally take place **during school hours**.

Staff will maintain regular contact with line managers and pupils to support learning and wellbeing.

10. Monitoring and Review

This policy will be reviewed **annually or when guidance changes**.

The next review date is **September 2027**.